#### Field Organization & Implementation of Curriculum

#### Noriko KIMURA-IIDA

#### (JAPANESE EDUCATIONAL SYSTEM & PRACTICE PART 2)

#### (1) Outline

- 1 Total Structure of Curriculum
- 2 Process of Curriculum Development

#### (2) Organization of Curriculums

- 3 Educational Objectives and Curriculum
- 4 Curriculums and Courses of Study

#### (3) Implementation of Curriculums

- 5 Organization of Units and Study Materials
- 6 Lesson Plans
- 7 Evaluation of Study
- 8 Class and Curriculum Evaluations
- 9 Forms of Guidance

#### (4) Examples of Curriculum Activities

- 10 Subjects in Elementary Schools
- 11 Moral Education
- 12 Special Activities 1 (Class Activities)
- 13 Special Activities 2 (Students Council)
- 14 Special Activities 3 (Club Activities)
- 15 The Period of Integrated Study
- 16 Club Activities

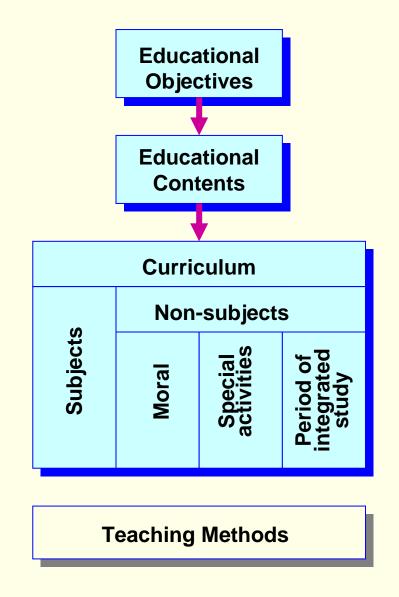
Center for Research on International Cooperation in Educational Development (CRICED) University of Tsukuba, JAPAN URL. http://www.criced.tsukuba.ac.jp/keiei/

#### Curriculums

= The holistic educational framework

#### The concrete items of curriculums

- 1. The concrete educational contents
- 2. Subjects or extra curriculums
- 3. Requirements or selective subjects
- 4. Teaching materials
- 5. The number of school hours
- 6. The types of teaching method



Relationship between educational objectives / educational contents and curriculums/ teaching methods

2

Standard curriculum provided nationally (The Course of Study)

Local standard curriculums provided by the prefectural boards of education and the municipal boards of education

School's curriculum (yearly guidance plan)

Guidance plan for each grade level and field, subject

Guidance plan for a semester

Guidance plan for a month

Guidance plan for a week, unit

Guidance plan for a day

Current Guidance plan (Lesson plan)



- 4 )

Year guideline plan list – lower secondly school -

4

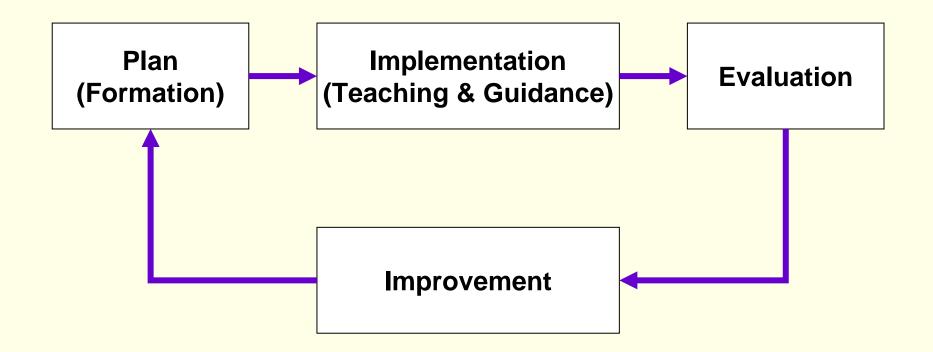
#### **Curriculum development**

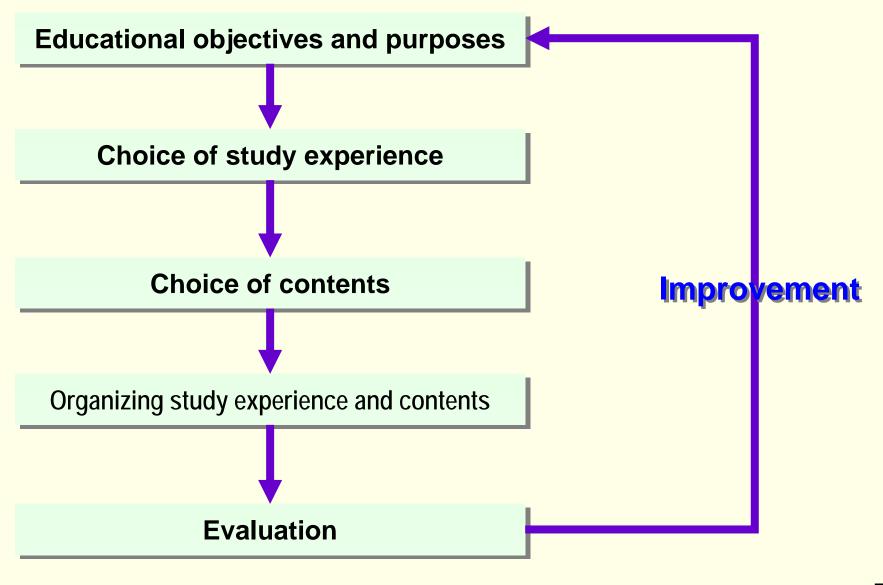
= The continuous activity of improvement through evaluations of curriculums

#### The rising tendency

## = SBCD

(School-based Curriculum Development)





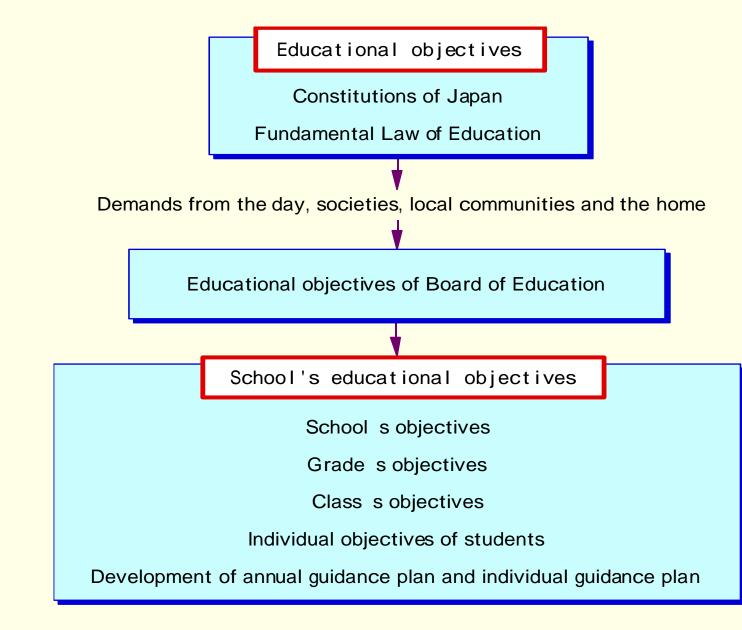
( - 7)

									the	mes						
	location	Name of school	Connection of kindergarten and elementary school	Connection of elementary and lower secondary school	Connection of lower and upper secondary school	Connection of upper secondary school and university	English education	Japanese education	Technology and science	Information science	New subject	School refusal • student guidance	Vocational education/career education	Specially supported education	Instruction according to the degree of advancement cross grades	Connection with community, company
	Osaka	lkeda lower secondary school														
	Hy ogo	Elementary school attached to department of education of univ ersity														
National	Nara	Six-year secondary school attached to department of literature of university														
Nati	Yamaguchi	Kindergarten attached to Department of Education of university														
	Kagaw a	Takamatsu elementary school														
	Miyazaki	Kindergarten attached to Department of Education and Culture of University														
	Tokyo	Dainihino elementary school														
	Tokyo	Akiruno Gakuen school for handicapped														
	Niigata	Mitsuke school for handicapped														
	lshikaw a	Yoneizumi elementary school														
lic	Aichi	Issiki Seibu elementary school														
Public	Mie	Yokkaichi Kita upper secondary school														
	Osaka	Akasaka elementary school														
	Hy ogo	Kawachi elementary school														
	Kagaw a	Naojima elementary school														
	Kochi	Tano kindergarten														
Private	Hiroshima	Owari upper secondary school														
3)		Case of de	velop	ment	of cu	irricu	a -	-de	velo	opr	nei	nt re	esearc	h so	chool~	

- 8

## **Educational Objectives of Schools**

- 1. School objectives
- 2. Grade objectives
- 3. Class objectives
- 4. Objectives of individual students



#### **School Objectives**

"To nurture students to be cheerful and healthy, with fertile intelligence and humanity"

#### **Grade Objectives**

"To nurture students to be healthy, think well and to be thoughtful" (2<sup>nd</sup> grade)

#### **Class Objectives**

"To say hello cheerfully and be kind to other people in daily actions"



6<sup>th</sup> grade November 2004

2<sup>nd</sup> grade December 2003

Picture of 'class objectives'

#### **Curriculums & Courses of Study**

## Objectives of Curriculums according to the course of study (1998)

To nurture humanity and social consciousness and to inculcate an awareness of being a Japanese person living in the international society

To nurture the ability to learn and educate oneself

To develop a settled foundation / basic understandings for children, to enrich education so that it promotes individuality among students, and to develop educational activities that provide children with wide latitude

To promote education with distinctive features and to create schools with curricular emphasis, imagination and originality

(Course of study = National standard of curriculum by a country)

Educational contents selected carefully

Creation of "the period of integrated study"

Correspondence with internationalization and spread of the information age

Reduction of the hours of class sessions

- 14)

#### **Curriculums & Courses of Study**

Classif	ication	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
	Japanese Language	272	280	235	235	180	175
	Social Studies			70	85	90	100
	Arithmetic	114	155	150	150	150	150
	Science			70	90	95	95
	Lives	102	105				
Class	Music	68	70	60	60	50	50
Hours of	Drawings and Handcrafts	68	70	60	60	50	50
Each Subject	Home Economics					60	55
Casjoor	Physical Education	90	90	90	90	90	90
	Moral	34	35	35	35	35	35
	Special Activities	34	35	35	35	35	35
	The period of integrated study			105	105	110	110
Total cla	ss hours	782	840 (Diagram fr	910	945 945	945	945

(Diagram from Enforcement Regulation of School Education Law, 1998)

Range by grade level in class hours of curriculum (elementary schools) 15

#### **Curriculums & Courses of Study**

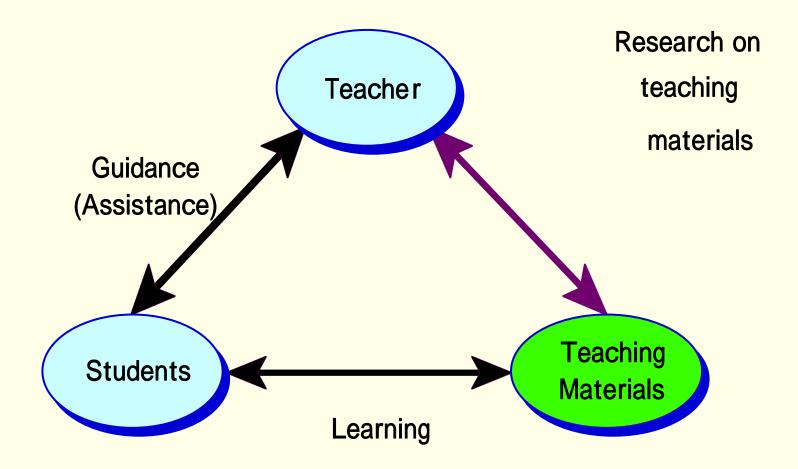


( - 16) The courses of study for each educational stage

#### The unit = The unity of subjects

#### Instructions for the organization of units

- 1. Defining objectives of the units
- 2. Arrangement of units that corresponds to students
- 3. Considerations based on the actual conditions of schools or local communities, events, etc.



#### - 18) Research on teaching materials ~ elements that make-up a Class ~

18

Unit	Standpoint	Aims of guidance	Devices for guidance
1	Numerals structure	To investigate integers and new numbers to be able to play cards	Guide by using cards. Cards are mixed of integers and decimals
2,3	Composition	To be able to play "memory" by investigating cards	Learning through games (memory) Devices of cards cards inidicate unit decimals and number of units cards indicate number as how many 0.1's there are
4、5	Size	To be able to play games based on size of a number by investigating cards	Learning through games (number games) Devices of cards cards indicate numbers as box diagram cards indicate numbers on number line
6	Order	To be able to play "sevens" by understanding rules of numbers	Learning through games (sevens) Using cards2 used in "size"
7	Calculation (addition)	To be able to play games with calculating total of cards which they win	Learning through games (number games) Using cards used in "composition"
8	Calculatoin (subtraction)	To be able to play games with thinking who wins how much	Learning through games (number games) Using cards used in "composition"

#### Example of unit structure lists

	International Understanding	Information	Environment	Welfare	People	Nature			
Orada	Foreign countries (18) • Let's come in touch with English • Let's know foreign lives			Meeting with people(36) · friends at schools for handicapped · being friendly with elderly · let's enjoy exercizes					
3	lodging learning(12)								
(105)	Let's	s touch comput	ers(7)						
	۰Let's	s write a letter t	o home						
	Produ ·	ucing work with	omputer						
	Kids' Theater(22) Let's make academic festival successful(10)								



#### **Lesson Plans**

# Process of making study lesson plans

- 1. Define guidance purpose
- 2. Focus on the points of lesson contents
- 3. Unit structure
- 4. Make study lesson plan

#### **Example of a lesson plan**

Whole structure of a class

Intentions and contents of a class

Results of research of teaching materials

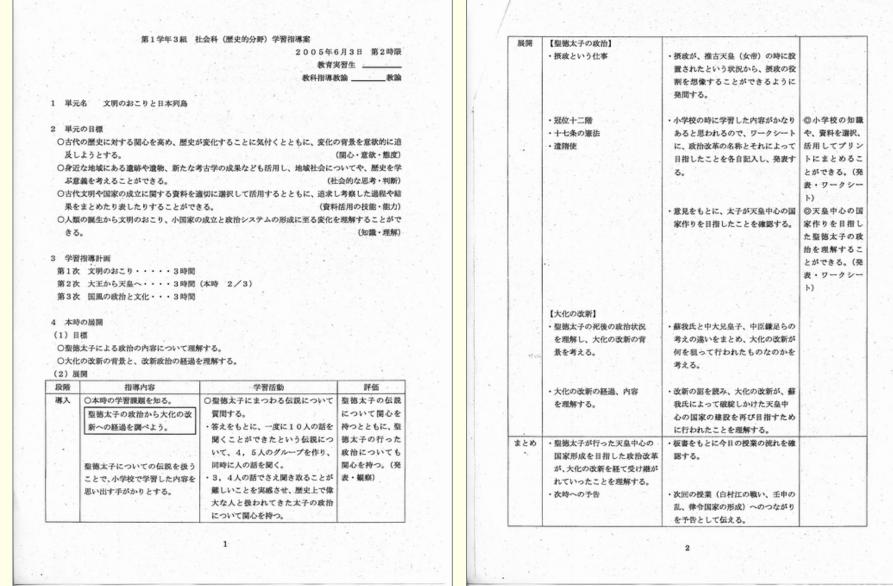
Planning in advance

Checking gaps after a class

#### **Lesson Plans**

科学習指導案		
	指導者	
1.日時・場所: 月 日 曜日 第 時限目	目 教室	
2. 対象学級: 年 組 (男子 名、女子	名)	
3.単元名:		
4.単元設定の理由:(児童・生徒の実態、教	<b>枚材観、指</b> 導観)	
5.単元の目標:		
6.展開の大要(指導計画) 総時数 時間		
(1) について・・・ 時間		
(2) について・・・・時間・・・(3	本時)	
(3) について・・・ 時間		
7.本時の目標(主眼)		
8.本時の指導上の留意点		
9.本時の展開(指導過程)		
段階(時間) 学習のねらいと活動内容	指導上の留意点	評価
10.評価の観点		

#### **Lesson Plans**



#### **Evaluation of students**

Guidelines

= Records which need to be prepared at school

School reports

= Communication reports between school and

home

Current tendency of assessment of academic achievement = Considering evaluation based on objects (absolute evaluation) as important

# Considerations re Absolute Evaluations that are based on Objectives

To comprehend the situation of individual student advancement, and the requirements to fulfill subject objectives

Putting the evaluation on record to improve instruction The unification of guidance and evaluation

Guidance that is based on the degree of familiarity, tailoring and improving instructions to individual characteristics

								No.	なまえ		
			学	컙	- 4.97	Ø	10	. 1	<b>禄</b>		
	1	学	ny		2	学	荆		3	学	期
£											
括											
_	10000								<u> </u>		
E											
語											
-		also fra						-			
17											
数											
Ŧ								a			
楽								1			
						6					
國國工作								- 1			
<b>赤</b>											
<u>.</u>		2			1000		595 - 316			10325	
体											
育											
-								-			
特別活動											
勤											
				1		1043 - Fis	ent ka		er oliver solari	2018-05170	
養護・訓練											
練											
				6	だ	0	3 7	5 <			
しんき	しょう た	いじゅ	11	~	7	ぎひた	-	$\sim$	A 8	ひだり	視力は該当権
			フレ り よ 1.0以		-	() (		未満~0.3以	-		に〇をつけて います。
	cm		kg く 1.0未満	4~0.7以上	1				()	()	()は矯正視

	14 7 m av		1	*	刷	2	学	期	3	:#:	期
	生活の記	録	い手	で言	20	い手	で言	TU	い手	で言	TU
1	内	*	い手 る助けが	できるれて	ひとりで	い手 るりけが	できるれて	できるで	い手助けが	できわれて	できるで
茶	1 すききらいをしないで食べる。										
*	2 ひとりでトイレに行く。		ļ								
的	3 ぬいだり者たりする。		ļ								
	4 手足がよごれたらあらい、ぬれたら	å.<.									
生	5 身のまわりの整理整とんをする。										
话	·····										
접											
慎			+								
	1 けがや病気のときは知らせる。	- 12 - 12 - 12 - 12 - 12 - 12 - 12 - 12	1						-		
健	2 安全に気をつけてあそよ。										
康	3 交通のきまりをまもる。										
安全			t								
<u> </u>			1								
-	1 ごっこあそびやかんたんなルールの	あるあそびをする。									
遊	2 友だちといっしょになかよくあそぶ		1								
v			I								
仕事・	1 そうじをする。		I								
•	2 当番の仕事やかんたんな手伝いをす	ō.	ļ								
手伝い											
	1 4-114804-401442		-			-	-	-			
3		<ol> <li>チャイムなどのあいずにしたがう。</li> <li>だまってほかの教室へ入ったり、外へ出たりしない。</li> </ol>									
3 t	3 学校のものと自分のものと区別して		+								
1	· · · · · · · · · · · · · · · · · · ·	1									
				*******		******					
	1 身近な人にあいさつをする。										
交	2 自分の名前、親の名前を言う。		1		1						
	3 見たり聞いたりした事について自分	の気持ちを伝える。	1		1			[			
際											
1	1 学 明	2	学	利			3	6	7	期	
			10 C 24								
Ŷ											
液		e la companya de la c									
						-					
連											
_						E					



**Examples of evaluation methods** 

#### **Class and Curriculum Evaluations**

#### **Class Evaluations**

= Evaluation to improve class teaching and achievements

Methods

- 1. Students' evaluation of classes (written description of impressions, etc.)
- 2. Educational technology method of class analysis
- 3. Class seminars held by teachers

## **Points for Class Evaluations**

Timeliness of learner's development

Content that meets individual differences

Students' sense of satisfaction and effort

Effectiveness of teaching materials and equipment

#### **Class and Curriculum Evaluations**

#### **Curriculum Evaluations**

= Evaluation to improve curriculums

**Evaluation Points** 

Students assessment on academic achievement

Evaluation of school curriculum development organization

Evaluation of relationships between communities and curriculums

Curriculum results and the evaluation process for the entire school

School characteristics

#### **Class and Curriculum Evaluations**



**Class visit by teachers** 

1<sup>st</sup> grade, Moral, March 2005

32

The prevailing forms of guidance Frontal teaching Group study Individual learning

**Recent tendencies** 

Guidance according to the individual needs and abilities

#### **Class study for all students at one time**

For all students Study same contents at same time Teacher's instruction is important

#### **Group study**

Divide one class into some groups Study how to help and cooperate in a group

#### Individual study

Study for each student

#### Recent Trends -Individually-targeted teaching

**Teaching to small numbers of students** 

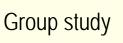
Teaching to students grouped in terms of their abilities

**Team Teaching** 

## **Forms of Guidance**



Frontal teach







Team teaching

### Individual teaching





Individual teaching of Japanese

36

- 36)

**Class that differ in types of instruction** 

- Japanese Language
- Social Studies: (3 ~ 6<sup>th</sup> grade)
- Arithmetic
- **Science:**  $(3 \sim 6^{th} \text{ grade})$
- **Life skills**:  $(1 \sim 2^{nd} \text{ grade})$
- Music
- Drawing and Handcraft
- **Home economies**:  $(5 \sim 6^{th} \text{ grade})$
- Physical Education

Subject	Objectives					
Japanese Language	To nurture ability to express Japanese appropriately and understand accurately, to improve communication ability and also ability to think, creativity and sense of language in order to nurture attitude which respects Japanese language by deepening interests in Japanese					
Social Studies	To have understanding of social life, to nurture understanding and love for our country as well as for the history, and to make them obtain bases of qualities as a citizen who is a builder of democratic and peaceful country/society, who lives in international society.					
Arithmatic	Through arithmatic activities on quantity and figures, to aquire basic knowledge and skills, to nurtur ability to think logically with having perspectives of daily phenomena, and to nurture attitude to appl arithmatic management to real life by noticing its enjoyment and goodness					
Science	By doing observation and experimens with communing with nature, to nurture ability of problem solving and love for nature, to have understanding of natural phenomena and to nurture scientific view and way of thinking					
Life Skills	Through practical activities and experiences, to have interests in relationships among themselves, people around them, society and nature, to make students think about themselves and their lives, and also to make them obtain necessary customs and skills for life which becomes base of independence					
Music	Through expressing and listeing activities, to nurture love for music and sensitivity on music, to nurture basic abilities for music activities and to nurture ample sentiment					
Drawing & Handicrafts	Through expressing and appreciating activities, to enable students to enjoy creation, to nurture basic abilities for creative activities and tu nurture ample sentiment					
Home Economics	Through practical / experimental activities on clothing / eating / living, to deepen interests in home life, to acquire basic knowledge and skills necessary for dayily life, and to nurture practical attitude to be creative as a member of their family					
Physical Education	By grasping mind and body as one, through experience of appropriate sports and understanding on health and safety, to nurture one's nature and ability for sports, to promote maintenance of health and improvement in physical strength, and to nurture attitude to have cheerful life					





-39)



Dec, 2003

Science

Dec, 2003

Music

40









Researching

Summarizing

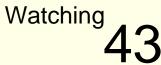
Presenting



Discussion

- 43)

Observing **Learning activities** 



# **Objectives of moral education**

- 1. Objectives of moral education
- 2. Objectives of moral education classes

# Contents of moral education

1. Content focusing on oneself

- 4 4 )

- 2. Content focusing on relationships with other individuals
- 3. Content focusing on nature and a supreme being
- 4. Content focusing on relationship with groups and society

44

### Contents of Moral education – 4. mainly about the relations with groups and the society

Grade 1 & Grade 2

(1) Treat and use things for everyone with care and keep promises and rules

(2) Love and respect parents and grandparents, help at home willingly, and realize the happiness to be helpful for one's family

(3) Love and respect teachers, be friendly with people at school, and make one's life at class and school enjoyable

(4) Have interests in culture and lives one's birthplace and have attachment to them

### Grade 3 & Grade 4

(1) Keep promises and follow rules of the society, and have a sense of public duty

(2) Know the importance to work, and work willingly

(3) Love and respect parents and grandparents, and make enjoyable home with cooperation of everyone of family

(4) Love and respect teachers and people at school and make one's class enjoyable with cooperation with others

(5) Value culture and tradition of one's birthplace, and have love for the birthplace

(6) Be familiar with culture and tradition of Japan, have love for the nation, and have interests in people and culture of other countries

### Contents of Moral education – 4. mainly about the relations with groups and the society

### Grade 5 & Grade 6

(1) Actively participates familiar groups, be aware of one's roles, and fulfill one's responsibility independently with cooperation

(2) Follow laws and rules with having a sense of public duty, value rights of oneself and others, and fulfill one's duty willingly

(3) Treat anyone fairly and equally without discriminating and having prejudice, and make efforts to realize justice

(4) Understand the significance to work, realize the happiness of serving one's society, and do things helpful / useful for the public

(5) Love and respect parents and grandparents, and do things helpful for one's family willingly in pursuit of their happiness.

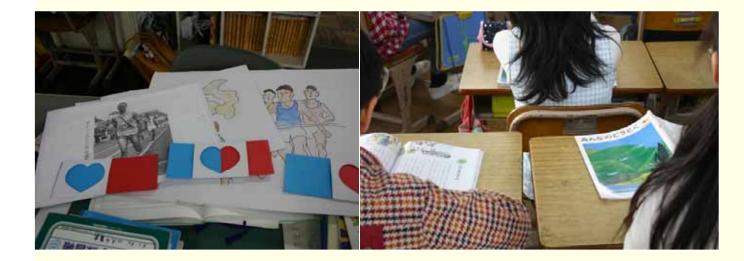
(6) Deepen love and respect for teachers and people at school, and make traditions of one's school better with cooperating with others

(7) Value culture and tradition of one's birthplace and nation, know efforts of predecessors, and have love for the birthplace and the nation

(8) Value people and culture of foreign countries, promote friendship with people of the world with awareness as a Japanese







4<sup>th</sup> grade, January 2005

47

( - 47)









# **Objectives**

# Contents

- A. Class activities
- B. Activities of students' council
- C. Club activities
- D. School events (1) Ceremonial events
  - (2) Arts festivals
  - -(3) Health and safety related events
    - and athletic events
  - (4) School excursion/ group lodging events
  - -(5) Work services and voluntary events

## **A. Class Activities**

(1) Related to improvement and progress in classroom and school life

(2) Related to adaptation to daily life and study, and to healthiness and safety.





*	*	я	1 🕿 👘	*	2 -
学級会をひらく	意見を考え、話し合うことの	ことのれんらく	役わり分たん	き題あつめ	することの計画の
王時間	休み時間目	(計画	(計分員)	(全員)	やる時間





51

### ( - 51)

### **A. Class Activities**







### **A. Class Activities**

## **Special Activities 2 (Students Council)**

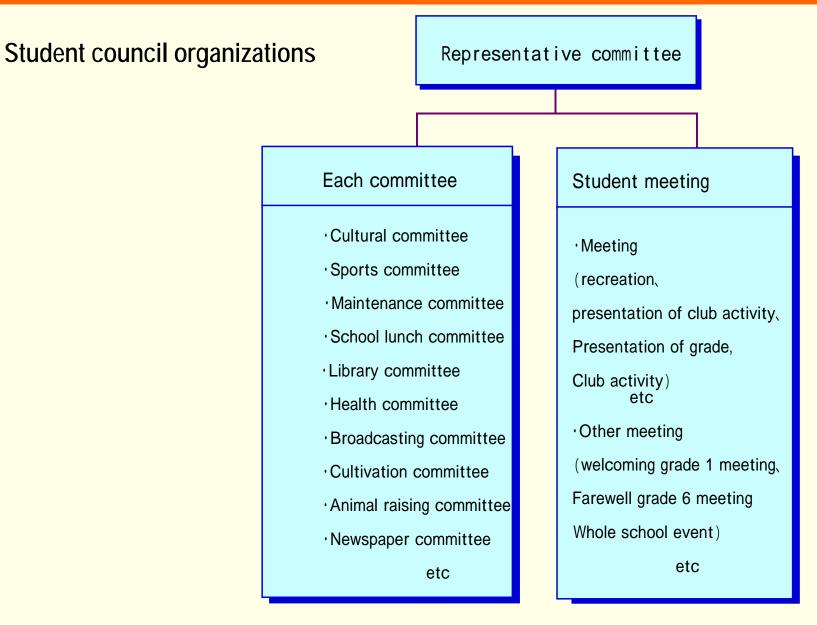
### Activities of Student Council

To conduct activities and to discuss issues in order to enrich and improve school life and to try to solve issues in a cooperative fashion through operations of student councils

### Types of activities of student councils

Representative committee activities Committee activities Activities of students' assemblies

## **Special Activities 2 (Students Council)**



**B.** Activities of student councils

## **Special Activities 2 (Student Councils)**



Nov, 2004



- 55)

**B.** Activities of student councils

55

## **Special Activities 2 (Student Councils)**











**B.** Activities of student councils

- 56)

## **Special Activities 2 (Students Council)**



Welcoming 4th graders (4th graders present fruits of their daily learning

Nov, 2004



**B.** Activities of student councils

# Club activities

= Compulsory clubs during class sessions

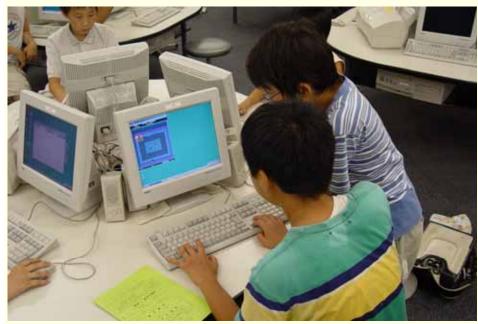
Activities having no relation to grades and classes Activities involving studying of common interests

# Club activities' characteristics

To respect the ideas of children To put forward children's wishes regarding settingup activities To work with the upper grades who act as

leaders

	Examples						
Athletics	Basketball, Badminton, Table-tennis, Baton-twirling, Dodge-ball, Soccer, Softball, Monocycle, Baseball, Dance, Kendo, Swimming, Track & field						
Music	Brass band, Chorus, Japanese drum, Marching band						
Visual Arts	Handicraft, Manga, Painting, Ceramics						
Drama	Drama						
Science	Chemistry, Nature, Animals						
Home Ecnomics	Handicraft, Knitting, Cooking, Tea ceremony						
Recreations	Shogi, Igo, Game, Magic, Outdoors, Railroad, Photograph						
Welfare	Sign language, Braille, Voluntary activities						
Information Technology	Computer Video Internet						
International	International exchanges, English						





C. Club activities









- 61)

C. Club activities

61





C. Club activities



### Characteristics : "the period when children can study beyond the regular framework of subjects by using each school's idea"

### Aims

ຼ <sub>a</sub>and schools

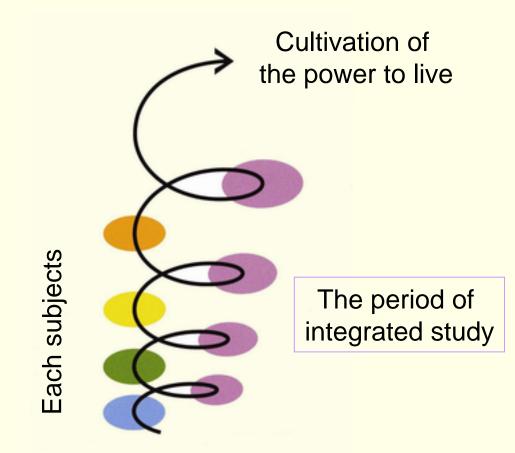
(1) To develop and improve abilities and stature to solve problems by identifying issues, learning, critical thinking, interpreting and acting independently.

## Learning activities

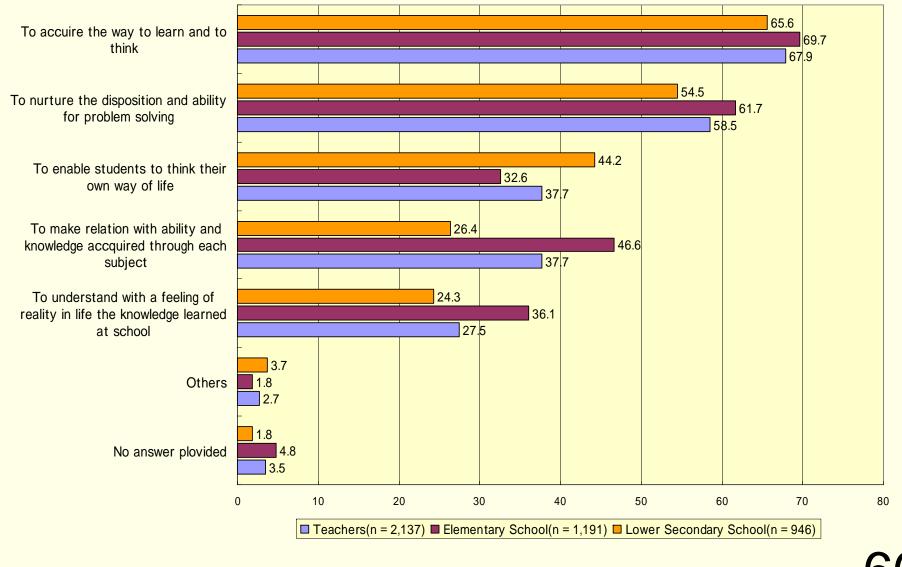
Global and integrated subjects: international understanding, information, environment, welfare and health, and etc.

Subjects based on children's interests.

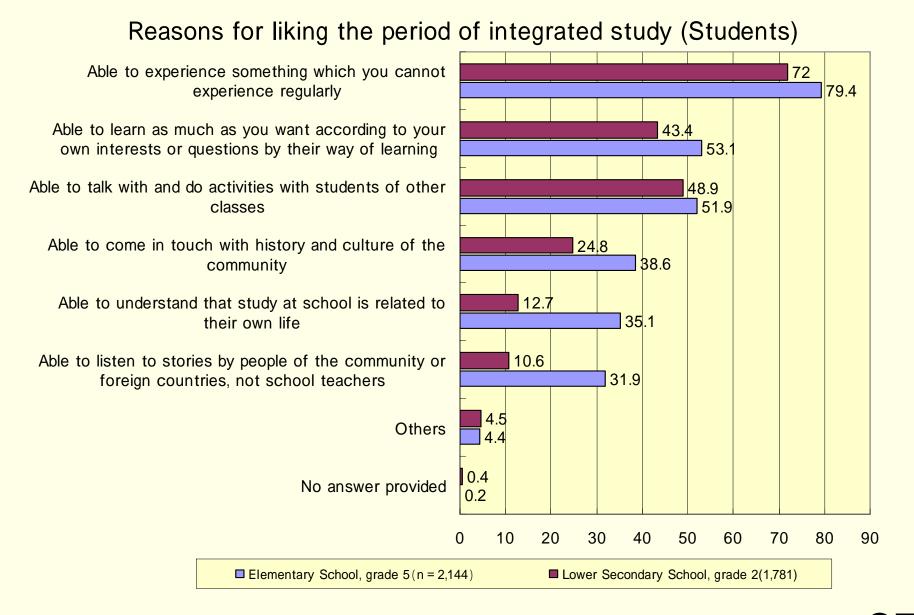
Subjects linked to the characteristics of individual communities



### Aim of Period of Integrated Study (Teachers)

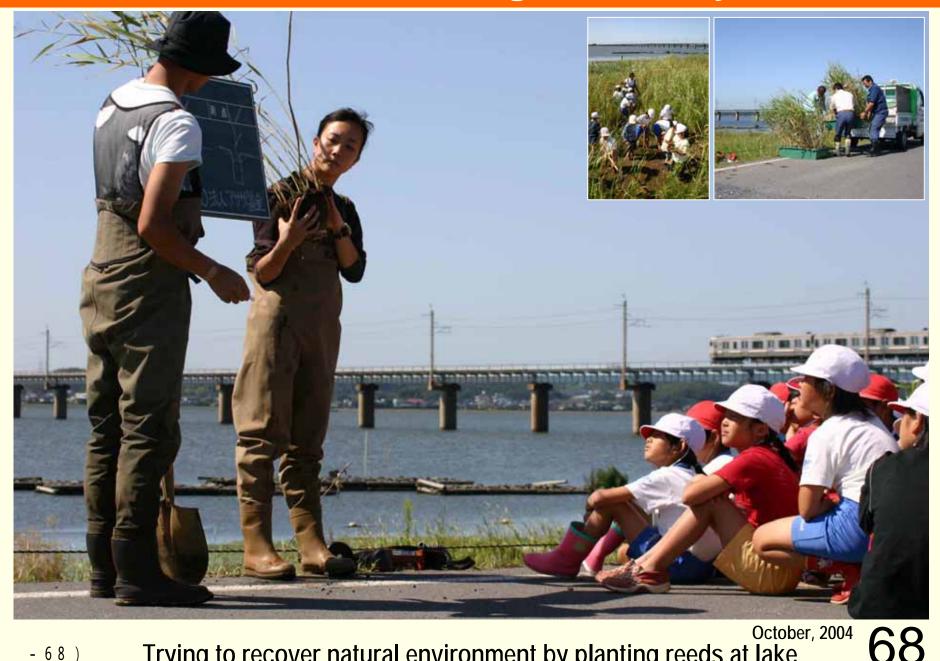


- 6 6 ) Survey on "the period of integrated study" ~ From research data ~



Survey on "the period of integrated study" ~ From research data ~

- 67)



October, 2004 Trying to recover natural environment by planting reeds at lake - 68)

## **Extracurricular activities**

= Extracurricular club activities of student's choice

# Significance of extracurricular activities

= To deepen training of the mind and body and of culture

To develop individual personalities

To nurture social and group interactional skills

# **Athletic clubs**

Volleyball, basketball, soccer, tennis, baseball, swimming, mountaineering, track and field, baton twirling, Japanese archery, judo

# **Cultural clubs**

Brass bands, visual arts, Japanese calligraphy, drama, chemistry, tea ceremonies, literature, English Speaking Society, computers

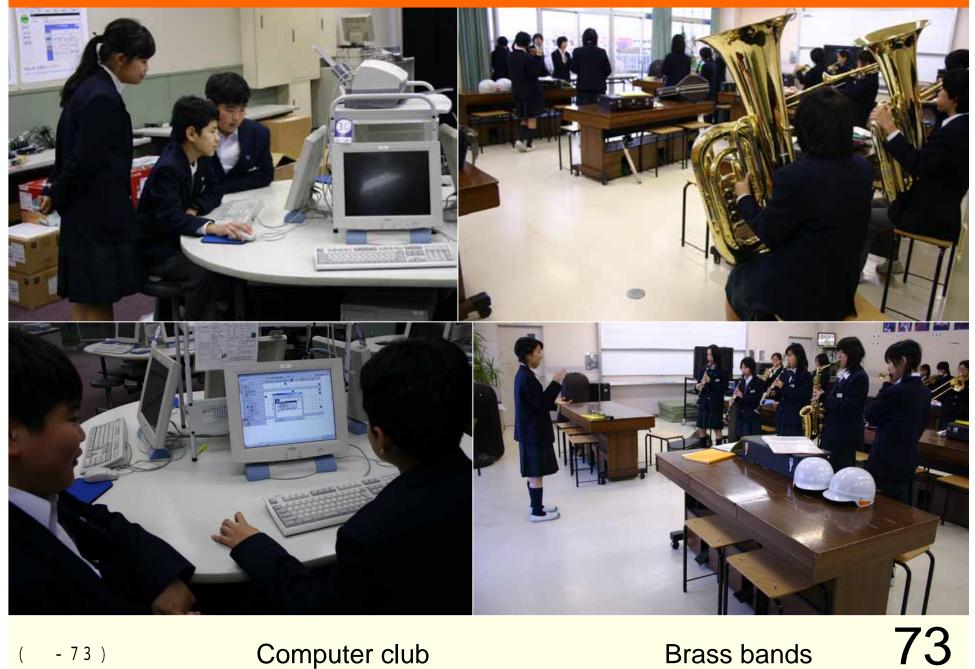
## **Club Activities**



## **Club Activities**



## **Club Activities**



Brass bands

### Part 1

#### Outline of Japanese School System

41 slides

- 1 The School system in Japan
- 2 Pre-school Educational Institution System
- 3 Elementary Schools System
- 4 Lower Secondary Schools System
- 5 Six-year secondary schools System
- 6 Upper secondary schools System
- 7 Colleges of Technology System
- 8 System of University (Colleges, Graduate schools)
- 9 System of Schools for the Handicapped
- 10 System of Specialized Training Colleges and Miscellaneous Schools
- 11 Modernization of Japan & Public Education System

## Composition(1)

#### Japanese Educational Administration & Finance 87 slides

- 1 System of Law
- 2 Fundamental Law of Education
- 3 Movement of the Reforms of Education Administration (1)
- 4 Movement of the Reforms of Education Administration (2)
- 5 The Board of Education
- 6 Ministry of Education, Culture, Sports, Science and Technology (MEXT)
- 7 Guidance Administration by MEXT
- 8 Educational Finance and the Burden Structure
- 9 Schools Provided by the School Education
   8 Law
- 10 Establishment and Management of School 9
- 11 Criteria of School Facilities and Criteria of Class Size
- 12 Enrollment and No-Attendance
- 13 Self-Evaluation / Third Party Evaluation of School
- 14 Disclosure of Educational Information
- 15 School Councilor System
- 16 Textbooks and Supplementary Materials
- 17 Disciplinary action against children and students
- 18 Specially Supported Education System
- 19 Student of Permitted Enrollment System
- 20 Education of Children in Isolated Areas
- 21 Evening Lower Secnondary School
- 22 Lower Secondary Equibalency Examination

#### Japanese Social Education 43 slides

- 1 Social Education Facilities 1 (Citizen's Public Hall)
- 2 Social Education Facilities 2 (Library)
- 3 Social Education Facilities 3 (Museum)
- 4 Supervisor for Social Education
- 5 House for Youth & Children's Natural House
- 6 Social Educational Organization
- 7 Social Correspondence Education
  - Social Physical Education & Lifelong Sport
  - Cultural Center (Private Profit Social Education Business)

## Composition(2)

### Part 2

#### Organization & Implementation of Curriculum

74 slides

(1) Outline

1 Total Structure of Curriculum

2 Process of Curriculum Development

(2) Organaization of Curriculum

3 Educational Objectives & Curriculum

4 Curriculum & Course of Study

(3) Implementation of Curriculum

5 Organization of Units & Material Study

6 Lesson Plan

- 7 Evaluation of Study
- 8 Evaluation of Class, Evaluation of Curriculum
- 9 Formation of Guidance

(4) Examples of Curriculum Activities

- 10 Subjects in Elementary School
- 11 Moral Education
- 12 Special Activities 1 (Class Activities)
- 13 Special Activities 2 (Students Council)
- 14 Special Activities 3 (Club Activities)
- 15 The Period of Integrated Study
- 16 Club Activities

### **Classroom Management**

43 slides

- 1 Classroom Management Plan
- 2 Class Objectives
- 3 Class Activities, Group Activities, Day Duty
- 4 Class Newsletters
- 5 Group Activities of the Various Aged
- 6 Non-attendance at school
- 7 Measures of non-attendance at school
- 8 Visits to Children's Homes
- 9 School counselor
- 10 Guidance Meeting
- 11 Class fee

### **School Management**

34 slides

- 1 School Management
- 2 School Management Plan
- 3 Educational Goals of School
- 4 Curriculum Management
- 5 Teachers' Meeting
- 6 Principal's Duty & Competence
- 7 Principal
- 8 School Management Duties
- 9 Head-teacher System
- 10 School Assessment
- 11 Evaluation of Teachers
- 12 Risk Management of School
- 13 System of School Choice

## Composition(3)

### Part 2

#### Cooperation between School and Local Community

75 slides

- 1 PTA: Parents Teacher Association
- 2 Visits to children's homes
- 3 Visit on class
- 4 Parents and Teacher Meeting
- 5 The Report Card
- 6 Note for Communication Between Teachers and Guardians
- 7 School newsletter, Grade newsletter, Class newsletter
- 8 The School's Home Page
- 9 Utilizing Human Resources of Community
- 10 The Working Experience
- 11 Community learning
- 12 School Councilor
- 13 The Opening Schools for the Public
- 14 Complex Facilities
- 15 Kodomo-kai (Children's Gathering)
- 16 Local education liaison council
- 17 110 Home for Children
- 18 Education Costs Paid by Guardians

#### Teacher's Qualifications Training

40 slides

- 1 Teacher's Qualifications
- 2 Pre-service Training of Teachers
- 3 Equivalency Examination of Teacher's Qualification
- 4 Appointment of Teacher
- 5 In-service Training
- 6 In-service training within own school
- 7 School-leader's Training
- 8 Teachers' Salaries
- 9 Punishment for Teachers

## Composition(4)

### Part 3

#### Japanese School life & Culture

•	School Events 15 slides	•	The Typical Day of a Teacher 13 slides	• -	The Typical Day of a Student 15 slides	• ,	Japanese School Life 29 slides		
2 3 4 5 6 7 8 9 10 11 12 13 14	(Items List) Entrance Ceremony Opening Ceremony Morning Assembly School Excursion Sports Day 1 Sports Day 2 Marathon Race Overnight Trip with Outdoor Study School Trip Medical Check-up Disaster Drill Music Festival Closing Ceremony Graduation Ceremony	<ol> <li>17</li> <li>18</li> <li>19</li> <li>20</li> <li>21</li> <li>22</li> <li>23</li> <li>24</li> <li>25</li> <li>26</li> <li>27</li> <li>28</li> </ol>	(Items list) Morning meeting Preparation for Class Teaching Classes Skills to Teach Recesses School Lunch 1 School Lunch 2 Cleaning Time Meeting before going back home Teachers' Room Teacher's Desk in Class Instructions to Students	<ul> <li>30</li> <li>31</li> <li>32</li> <li>33</li> <li>34</li> <li>35</li> <li>36</li> <li>37</li> <li>38</li> <li>39</li> <li>40</li> <li>41</li> </ul>	Class-based activities Before Class Class Hour Recesses 1 Recesses 2 Recesses 3 Playing Before & After Lunch Teachers' Room Meeting before going home Getting out of School	45 46 47 48 49 50 51 52 53 53 54 55 56	(Items List) Greeting Collective Discipline Name, Name Card Preparing & Clearing up School Lunch Bag Recording Indoor Shoes Lunch Time Cooperative Work for School Lunch School Lunch Menu Cooperative Work for Cleaning Places for Cleaning Keeping Animals, Growing Plants	59 60 61 62 63 64 65 66 67 68 69 70 7'	Notice 1 Notice 2 Notice 3 Nurse's Office Co-education Health Education Students' Preferences Uniform School Emblem, School Song Testimonial National Flag, Clock Memorial for Graduation Assistant English Teacher Notice 4

- 72 Teachers' Study
  - 77

### About the use of teaching materials

#### The background of teaching-materials development

In order to promote and sustain elementary secondary education within a developing country, preparation of educational management, educational system, social education teacher training, and other aspects. become requisites. Japan has accumulated much educational experience which can provide useful information for a developing country in contrast to the dominant flow of information that derives from educational cooperation among advanced nations. The interest regarding the Japanese educational model, which differs from European and American models, is very high in developing countries. However, Japan has not adequately responded to such needs until recently. It is useful to maintain and reconstruct the information about Japan's educational experience, and to prepare materials that can be shared with developing countries.

#### The purpose and budget of teaching-materials development work

After fully understanding the features of the educational situation of a partner country, and the needs which the educational staff of a developing country have, educational cooperation enterprises need to to be considered, including how to transmit information on Japan's educational experience. The form of educational cooperation activities varies, including provision of training in Japan, dispatch of training to the spot, and training through local educational personnel. The method of this particular activity is to edit effective teaching materials for use in all types of educational cooperation, and to construct information databases about teaching-materials development and teaching methods. The Ministry of Education, Culture, Sports, Science and Technology recognizes its utility and supplies the budget as 'Project to Organize Information on Educational Experiences from Japan ~Focusing on Educational Management and Teachers' Training\_ (the cooperation building project system for international cooperation in educational development promoted by MEXT).

	HP of CRICED	Organization related to JICA	Japan Foundation	University foreign student center	Language
Teaching materials	PDF file	Slide collection CD	Slide collection CD	Slide collection CD	Japanese and English
Manual of teaching materials	PDF file	Manual	Manual	Manual	Japanese and English
Index	PDF file	-	-	-	Japanese and English
Training module	PDF file	-	-	-	Japanese and English

The kind, form, whereabouts and the language of teaching materials

#### Request about teaching-materials use

CRICED has the copyright of these teaching materials, and it is prohibited to edit or reproduce these materials without notice of approval, including publishing photographs, figures, tables, and description.s And, when using these teaching materials except in the context of training under the auspices of international educational cooperation for a developing country, contacting and obtaining consent from CRICED beforehand about the purpose of use and the usage is required. 78

### The method for preparing a training module

This set of teaching materials consists of 509 slides covering 113 topics within nine domains, comprising outlines, charts, photographs and text. Provisionally, if one slide is explained in 1 minute, the full explanation and coverage of the entire set of teaching materials takes 509 minutes, or 8 hours or more.

In fact, the time required to cover a slide and to perform a presentation should be based on the the purpose and target of training. The set or slides that specify the purpose, object, etc. of the training is called a training module.

In CRICED, because various training modules are exhibited on HP, please refer to this set of slides and create an individualized training module from the PDF file on the CD and HP slide collections.

How to create a training module from the CD slide collection

- i. The file of the CD slide collection is moved to one's own personal computer.
- ii. The new screen of the software for presentations is opened.
- iii. Insertion file to a slide the original form is saved. Slide which saves slide is chosen. (If it does not, choose "the original form is saved", because color scheme of the background, the character and line may change, so please be careful.)

Acrobat is required to create a training module from the PDF file of HP.

#### (Members of the editorial board)

Supervisor: Mariko Sato

#### -Textbook-

#### Editor

Ryoichi Kamada & Nobuhiko Yanagibayashi **Page layout** Yukiko Yamao

### -Slides-

Editor Ryoichi Kamada & Nobuhiko Yanagibayashi

Slide layout: Ryoichi Kamada Chart design: Nobuhiko Yanagibayashi Documents research : Nobuhiko Yanagibayashi Photographs & Interview : Ryoichi Kamada / Atsuyoshi Hirata

### **Japanese Educational system and Practice**

(A Core Center of the Cooperation Bases System Building Project for International Cooperation in Educational Development Promoted by MEXT) <sup>1</sup>Project to Organize Information on Educational Experiences from Japan

- Focusing on Educational Management and Teachers' Training - J

#### February 2006

Center for Research on International Cooperation in Educational Development (CRICED) University of Tsukuba, JAPAN

〒305-8572 1-1-1, Tennodai, Tsukuba-shi, Ibaraki-ken Tel: 029-853-7287 Fax: 029-853-7288

HP: http://www.criced.tsukuba.ac.jp/keiei/

E-archive: http://e-archives.criced.tsukuba.ac.jp/

Please send your comments and concerns here

e-mail: criced-adm@human.tsukuba.ac.jp